



STAR PRODUCE LTD.

For more than 17 years, Star Produce has been supplying quality fruit and vegetables from around the globe to meet the demands of North American retail and food service buyers. With storage facilities, shipping resources and quality control centers, we manage the purchase, sale and handling of produce – and everything in between.

Star is looking to add an enthusiastic, passionate, driven individual to our growing team. Are you looking for a challenge and a place where you can really shine? Do you love what you do? Do you want to be a Star?

SALES & INVENTORY COORDINATOR

Everyday challenges in this position will be:

- Assisting team members with all aspects of the sales cycle:
 - Entering data into our custom order processing system
 - Coordination and monitoring of transportation
 - Communicating with warehouse staff and other team members
 - Resolving open files and claims with suppliers
 - Warehouse inventory control

Some of the skills needed to succeed in this role are:

- Excellent communications skills
- Strong computer skills; Experience with Windows and MS Office required
- Self-motivated; excellent time management skills a must
- Ability to thrive in a fast-paced, growing company
- A passion for growth, personal development and success
- Commitment to being part of a team dedicated to excellence

For more information or to apply for this opportunity, please email careers@starproduce.com.